

**SPANISH AMERICAN CIVIC ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
May 27, 2015**

**SACA Members Present:** Angel Torres, Cinthia Kettering, Carlos Graupera, Todd Eachus, Joanne Mathias, Donna Chambers

**SACA Staff Members:** Enid V. Pereira, Sandra Valdez, Claudia Galdamez, Jacqueline Fisher, Marlyn Barbosa, Sharon Miltenberger

Meeting called to order at 7:34am. The minutes from the March meeting were approved as written.

**Finance Committee Report:** Angel Torres presented and reviewed the finance report for month ended April 30, 2015 and the 2015/2016 Annual Budget in detail. The Finance Committee recommends the budget, a potential maximum 2.5% merit increase for the upcoming 2015/16 fiscal year and going forward, unless otherwise modified, and a Fulton Bank loan modification to include \$12,000 annual principal payments until paid, to the board. After some discussion a motion was made by Joanne Mathias to approve the 2015/16 budget, 2<sup>nd</sup> by Todd Eachus, motion passed. A motion was made by Sam Encarnacion to approve the potential maximum annual merit increase of 2.5% for multiple years, 2<sup>nd</sup> by Donna Chambers, motion passed. A motion was made by Todd Eachus to approve the Fulton Bank loan modification, 2<sup>nd</sup> by Joanne Mathias, motion approved.

**New Business:** Carlos Graupera presented Deb Flores' resume for appointment as a new board member. After some discussion, a motion to approve Deb Flores as a new SACA board member was made by Todd Eachus, 2<sup>nd</sup> by Donna Chambers, motion approved.

**Briefings:**

Carlos Graupera gave an update on the Nuestra Clinica Behavioral Health programs. We have settled on 16 hours per week to maintain our license. Our strategy is to put therapist on Fee for Service, to maintain our model.

Sandra Valdez gave an update on the Education and Prevention program. We will be moving into Fee for Services on July 1, 2015. We have passed out site visit with no corrective action plan. We have also hired a bi-lingual LPN.

Marlyn Barbosa gave an update on the Tec Centro. We have started the Customer Service program, also another CNA class, dental class, construction class and a culinary arts class. The ESL program is being restructured to accommodate all clients. Graduation is June 18, 2015 at 12 noon.

Claudia Galdamez gave an update on the WLCH/SACA Broadcasting program. We have received good news from Berks Community TV, they are interested in streaming Café con Leche. The TV and radio will hopefully be in Reading in September. Claudia also discussed the TV and WLCH radio social media and the channel 949 branding.

Carlos Graupera updated us on the Centro Hispano/Tyson Food partnership. We are serving 80 to 100 people in the evening, Monday thru Friday. Some discussion followed.

**President's Report:** Mr. Graupera spoke about working on a training program with HACC for the succession plan.

After no further business, the meeting adjourned at 8:35am.