

SPANISH AMERICAN CIVIC ASSOCIATION  
SACA DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS JOINT MEETING MINUTES  
December 7, 2016

**SACA Members Present:** Jesus Cruz, Evans Elias, Misael Franqui, Carlos Graupera, Cinthia Kettering, Aidalis Lopez, Joanne Mathias, Franco Mazza, Angel Torres, Guillermo Sanjuan

**SACA Development Members Present:** Ted Darcus, Robert Frankhouser, Jack Howell, Miriam Ortega, Jodi Richardson

**Staff Members Present:** Rosa Graupera, Jackie Duncan, Sandra Valdez, Enid V. Pereira, Yirmares Cuevas, Marilyn Barbosa, Claudia Galdamez, Sharon Miltenberger

Meeting called to order at 7:37am.

**Spanish American Civic Association**

**Nominations of Officers:** Jesus Cruz, Chair; Evans Elias, Vice Chair; Angel Torres, Treasurer; Cinthia Kettering, Secretary. A motion was made by Aidalis Lopez to approve the nominations of officers, 2<sup>nd</sup> by Angel Torres, motion approved.

**Appointment of Board Members:** Carlos Graupera introduced Guillermo Sanjuan as a perspective new board member. After some discussion, a motion was made by Aidalis Lopez to appoint Guillermo Sanjuan to the SACA Board of Directors, 2<sup>nd</sup> by Angel Torres, motion approved.

**Financial Overview:** Angel Torres presented the 2015/16 SACA audit. After some discussion, motion was made by Angel Torres to approve the 2015/16 audit, subject to non-material changes, 2<sup>nd</sup> by Evans Elias, motion approved. The finance committee report for month end 10/31/16 was reviewed in detail.

**Ratifications of Resolutions and Guarantees:** A ratification of a guarantee to Centro Lancaster, Ltd. in the amount of \$480,000 was presented by Carlos Graupera, to begin foundation work at Conestoga Plaza commercial development. A ratification of guarantee was also presented in the amount of \$230,000 for SACA Development Corporation for the purchase of 134 Locust Street, to house a halfway house to be operated by the SACA Nuestra Clinical Behavioral Health program. After some discussion, a motion was made by Aidalis Lopez to ratify both guarantees, 2<sup>nd</sup> by Cinthia Kettering, motion approved.

**SACA Development Corporation**

**Nominations of Officers:** Jodi Richardson, Chair; Jack Howell, Vice Chair; Gladys Ortega, Vice Chair; Robert Frankhouser, Treasurer; Ted Darcus, Secretary. A motion was made by Robert Frankhouser to approve the nominations of officers, 2<sup>nd</sup> by Ted Darcus, motion approved.

**Financial Overview:** Robert Frankhouser presented the 2015/16 SACA Development audit. After some discussion, motion was made by Robert Frankhouser to approve the 2015/16 audit, 2<sup>nd</sup> by Ted Darcus, motion approved. The finance committee report for month end 10/31/16 was reviewed in detail.

**Ratifications of Resolutions and Guarantees:** A ratification of a guarantee to Centro Lancaster, Ltd. in the amount of \$480,000 was presented by Carlos Graupera, to begin foundation work at Conestoga Plaza commercial development. After some discussion, a motion was made by Robert Frankhouser to ratify the guarantee of \$480,000 to Centro Lancaster, Ltd., 2<sup>nd</sup> by Jodi Richardson, motion approved.

A ratification for the purchase of 134 Locust Street by SACA Development Corporation and its assumption of a \$230,000 mortgage so that Nuestra Clinica Behavioral Health Program can open and operate a halfway house. After some discussion, a motion was made by Robert Frankhouser to ratify the purchase of 134 Locust Street, 2<sup>nd</sup> by Ted Darcus, motion approved.

A motion was made by Robert Frankhouser to move the Condo Association bank account from Santander Bank to BB&T Bank, so that all 3 General Cigar accounts are with the same bank, 2<sup>nd</sup> by Jodi Richardson, motion approved. A motion was made by Robert Frankhouser to move the Conestoga Plaza bank account from BB&T Bank to Fulton Bank to make it easier to deal with construction draws and New Market Tax Credit compliance and tracking, 2<sup>nd</sup> by Miriam Ortega, motion approved.

**2017 Outlook – Senior Management:**

Opening of Halfway House (SACA): Carlos gave an update on the opening of the halfway house.

Emergency Housing Tiny Home Project & Meals Program for Food Insecure Individuals (SACA):

Misael Franqui and Yirmares Cuevas gave an update on the progress of these programs.

Completion of Conestoga River Plaza (SDC): Carlos Graupera gave an update on this project.

Conestoga North project development (SDC): Carlos Graupera gave an update on the progress of this project.

Elm Street Designation (SDC): Jack Howell gave an update on the progress of this designation.

After no further business, the meeting adjourned at 9:04am.

**PUBLIC MEETING**

The public meeting for WLCH91.3fm, as required by the Corporation for Public Broadcasting of grantee stations, was called to order by Chairman Jesus Cruz at 9:05am.

No members of the public attended.

Claudia Galdamez provided the minutes from the previous CAB meeting which was held on October 20, 2016. She reviewed the minutes with the board regarding the programming that the CAB would like to see, such as, healthy eating habits, women's health issues, women's lifetime changes, physically and mentally. She also indicated that the CAB was pleased with the inclusion of children's programming as part of our broadcasting schedule. The board president and members are content with the radio station operations.

Ms. Galdamez also informed the board and staff present about new software and equipment being sought. Ms. Galdamez updated the board on the PA Council on the Arts and National Endowment on the Arts. A GoFund Me account was created to assist the Young Producers Project, which will train the youth in our community to create and produce audio/video productions that can air on WLCH and other social media outlets.

After no further discussion, the public meeting was adjourned at 9:10am

