

SPANISH AMERICAN CIVIC ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
September 28, 2016

**SACA Members Present:** Jesus Cruz, Evans Elias, Angel Torres, Cinthia Kettering, Carlos Graupera, Aidalis Lopez, Joanne Mathias, Misael Franqui

**SACA Staff Members:** Rosa Graupera, Sandra Valdez, Jacqueline Fisher, Claudia Galdamez, Marlyn Barbosa, Enid Pereira, Ryan Senglar, Sharon Miltenberger

**Guests:** Rob Cronin, Nikolaus & Hohenadel

Meeting called to order at 7:35am. The minutes from the May meeting were approved as written.

**Finance Committee Report:** Angel Torres presented and reviewed the Month End Finance Report for period end June 30, 2016 program revenue and expenses in detail. Angel Torres also presented and reviewed the proposed re-revised budget for FY 2016-2017. After some discussion, a motion was made to approve the re-revised budget FY 2016-17 budget by Angel Torres, 2<sup>nd</sup> by Joanne Mathias, motion approved. A program budget was presented for a new Halfway House at 134 Locust Street. After some discussion, a motion was made to approve the budget for the Halfway House by Angel Torres, 2<sup>nd</sup> by Elias Evans, motion approved. The health insurance renewal quote has been received with a 25% increase. The staff is working on getting additional quotes from other insurance companies. The finance report for month end 8/31/16 was presented and reviewed in detail.

**New Business:**

**Approvals, Ratification, Guarantees-Conestoga River Plaza:** Carlos Graupera gave an update on the struggles of sustainability. He also mentioned the struggles that SACA Development Corp. worked through in the last 8 years at Conestoga Plaza.

Rob Cronin of Nikolaus & Hohenadel presented and reviewed a compilation report about the structure of funding of the NMTC at Conestoga Plaza. After some discussion, a motion was made to authorize and approve the corporate resolution of any and all actions taken in connection with a financing of the development and operation of a commercial center by Evans Elias, 2<sup>nd</sup> by Misael Franqui, motion approved. Carlos gave an update on the EDC-Building PA Loan for Conestoga Plaza. After some discussion, a motion was made by Evans Elias, to approve the guaranty of the SACA Development –EDC Finance – Building PA Loan, 2<sup>nd</sup> by Cinthia Kettering, motion approved.

Carlos spoke about the need for additional financing from Community First Fund to fill the gap of \$230,000 needed for construction at Conestoga Plaza. After some discussion, a motion was made to approve the SACA Development \$230,000 loan from CFF by Cinthia Kettering, 2<sup>nd</sup> Joanne Mathias, and motion approved.

**Board Reorganization Issues:**

Carlos spoke about Jesus Cruz's 3 terms of service will be completed in 2016 and would like to extend his term of office for an additional 3 years. Also, the following board members: Todd Eachus, Cinthia Kettering, and Angel Torres, to be appointed to a 3<sup>rd</sup> term of service as permitted by the by-laws. After some discussion, a motion was made by Evans Elias to extend Jesus' term and appoint the board members to a 3<sup>rd</sup> term, 2<sup>nd</sup> by Joanne Mathias, motion approved.

**Briefings:**

**Proposed Halfway House:** Jacqueline Fisher spoke on the proposed Halfway House. The County D&A Commission wants us to put together a half way house for bi-lingual treatment. \$250,000 is available for purchase and setup costs that will help 20 clients. The proposed open date is July 1, 2017.

Tec Centro: Marlyn Barbosa gave an update on this program.

Tec Centro Foundation: Carlos Graupera gave an update on the progress of the foundation.

Development Office: Sandra Valdez gave an update on fundraising development.

Senior Center Programs: Enid Pereira gave an update on these programs.

After no further business, the meeting adjourned at 9:07am.

### **Public Meeting: SACA Broadcasting/WLCHfm/Radio Centro**

The public meeting for WLCH91.3fm, as required by the Corporation for Public Broadcasting of grantee stations, was called to order at 9:08am.

No members of the public attended.

The May 6, 2016 CAB minutes were provided for review. As per the CAB minutes, the community seems to be satisfied with the programming WLCH.

Claudia Galdamez spoke on receiving new sponsorships for Radio Centro. She also informed us that with the new sponsorships, 2 sponsors received new clients. Ms. Galdamez also informed the board that we had a visit from 2 members of the Latino Public Radio Consortium for 2 days who met with herself and Enid V. Pereira to review and discuss concepts of the financial development of the station and to review if the station is in compliance with CPB rules and regulations. She also mentioned that WLCH has been chosen as 1 Super Served Station, which entails that during the next 12 months LPRC will work together with WLCH on the following categories: Development, Media Research and new Regional Sponsorships.

After no further business, the public meeting was adjourned 9:13am.